



St. Matthew's C.E. Primary School
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Headteacher: Mrs Kay Pennicotte-Henrie

5 February 2024

Changes for St Matthew's

Dear Parents, Carers and Children

This year will be my 20th year as a headteacher. I love my job but would now like the opportunity to do something different. Therefore I have decided to retire this year.

This means that the Governors of St. Matthew's have already started the recruitment process. This can be lengthy so I will be here at least until the end of the academic year.

St. Matthew's is a fantastic place to work and the Governors will be supported by the County and Diocese when making their decisions.

We will be showing candidates around this term and hope that our advert will attract many applicants. The pre advert will go out this week on the Hampshire Education website. The main advert will go out after half term. Please share this with any aspiring headteachers you may know.

It is business as usual and none of our routines will be disrupted as the recruitment process takes place. Thank you for making St. Matthew's such a great school and I know you will make my successor very welcome.

Yours sincerely

Mrs K Pennicotte-Henrie
Headteacher

Respect, Faith, Friendship, Achievement