

St Matthew's C.E. Primary School



Policy and Procedures for Safeguarding

*'That the man of God may be competent, equipped
for every good work.'*

Timothy 3:17

Review date September 2023

St. Matthew's C.E. Primary School Safeguarding Policy

This policy should be read in conjunction with the school's Child Protection Policy and Staff Behaviour Policy/Code of Conduct

Policy Statement

- Safeguarding determines the actions that we take to keep children safe and protect them from harm in all aspects of their school life. As a school we are committed to safeguarding and promoting the welfare of all of our pupils.
- The actions that we take to prevent harm; to promote wellbeing; to create safe environments; to educate on rights, respect and responsibilities; to respond to specific issues and vulnerabilities all form part of the safeguarding responsibilities of the school. As such, this overarching policy will link to other policies which will provide more information and greater detail.

Aims

- To provide Staff with the framework to promote and safeguard the wellbeing of children and in doing so ensure they meet their statutory responsibilities.
- To ensure consistent good practice across the school.
- To demonstrate our commitment to protecting children.

Principles and Values

Safeguarding is everyone's responsibility. As such it does not rest with the Designated Safeguarding Lead (DSL) and their deputies to take a lead responsibility in all of the areas covered within this policy.

Safeguarding processes are intended to put in place measures that minimise harm to children. There will be situations where gaps or deficiencies in the policies and processes we have in place will be highlighted. In these situations a review will be carried out in order to identify learning and inform the policy, practice and culture of the school.

All pupils in our school are able to talk to any member of staff to share concerns or talk about situations which are giving them worries. The staff will listen to the pupil, take their worries seriously and share the information with the safeguarding lead. In addition, we provide pupils with information of who they can talk to outside of school both within the community and with local or national organisations who can provide support or help.

As a school, we review this policy at least annually in line with DfE, HSCB, HCC and any other relevant guidance.

In addition, adults working within Forest School need to understand that when children feel comfortable and at ease, when their instinct to trust and risk take is encouraged, they may disclose information which they might have otherwise kept to themselves. If a child talks to any volunteer or member of staff about a safeguarding incident, you should follow these guidelines:

- Listen to the child and be supportive
- Never stop a child who is freely recalling significant events and don't push the child to tell you more than they wish
- Make it clear that you may need to pass on information to staff in other agencies who may be able to help. Do not promise confidentiality. You are obliged to share any information relating to abuse or neglect
- Write an account of the conversation immediately (using CPOMS if possible), as close to verbatim as possible. Put the date and timings on it and mention anyone else who was present.

The school has a policy on safeguarding children and young people which you can find, together with the local procedures to be followed by all staff, in the Policies Document folder on the school's network. Alternatively, you will find this on the school's website.

Remember, if you have a concern, discuss it with the DSL.

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