



St. Matthew's C.E. Primary School
Drift Road, Blackmoor, Liss, Hampshire, GU33 6BN
Telephone: Bordon (01420) 472844 Fax: Bordon (01420) 479334
Email: adminoffice@st-matthews.hants.sch.uk



Headteacher: Mrs Kay Pennicotte-Henrie

24th June 2020

Dear Parents and Carers,

We would like to inform you of the Staff Structure from September 2020. This is always an exciting time for the school. This year we are arranging after school picnics and Zoom meetings to allow children to meet their new teachers.

We also have planned a 'Transition Day' on Friday September 4th. This will allow half the class to be in school for the morning and stay for lunch and the other half to come for lunch and stay for the afternoon. We have planned this because some children will not have been in school since March and this will give staff the opportunity to spend more time with individuals on that day. September 7th all children from Year One to Year Six will be in school if Government guidelines permit.

Early Years Foundation Stage	Mrs West & Mrs Owen Miss Simpkin Miss Searle
Year One	Miss Soal Mrs Lund Miss Searle
Year Two	Mrs Parker Mrs Wood
Year Three	Mrs Searle Ms Taylor Mrs. Burgess
Year Four	Miss Welch Mrs. Wheeler
Year Five	Miss Lee Mrs South
Year Six	Mr Petts Mrs. Knights
Forest School/ Cover	Mrs Owen and Mrs Partridge
SENDCO	Mrs Buchanan
Deputy Headteacher	Miss Lee

Picnic arrangements

Rainbows to meet Miss Soal	July 2nd	July 3rd	Zoom 1.30 14 th July for any children unable to attend picnics
Apple Class to meet Mrs. Searle	July 6th	July 9th	Zoom 1.30 10 th July for any children unable to attend picnics
Willow Class to meet Miss Welch	July 1st	July 2nd	Zoom 1.30 3rd July for any children unable to attend picnics
Ash Class to meet Miss Lee	July 9th	July 10 th	Zoom 1.30 13 th July for any children unable to attend picnics
Sycamore Class to meet Mr. Petts	July 7th	July 8th	Zoom 1.30 8th July for any children unable to attend picnics

Children will be divided into two groups. Details of the groups and days will be published on the class home learning page.

Respect, Faith, Friendship, Achievement



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We have not forgotten Oak Class we are arranging Zoom meetings with Mrs. Parker as she is currently working from home. Children attending school will have their Zoom meeting during school time.

Oak class children currently in school	Wednesday 1 st July 1.30p.m.
Oak class children currently in school	Wednesday 8 th July 1.30p.m.
Children at home	Thursday 9 th July 11 a.m. or tbc
Children at home	Friday 10 th July 11 a.m. or tbc

Mrs Parker can be flexible on timings and is happy to talk to you individually on the phone or via Zoom to help the transition process. If you would like to speak to Mrs. Parker or have other Zoom times at home please email her on the following address or contact the school office.

MrsParkerSchool@yahoo.com

Yours sincerely

Mrs Pennicotte-Henrie
Headteacher

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