



St. Matthew's C.E. Primary School
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Headteacher: Mrs Kay Pennicotte-Henrie

5th December 2018

Dear Parents and Carers,

Re: **Staffing Update**

We have a change in staffing for January 2019. Mr Hayward has been successful in securing a teaching role in Munich at an International School. This is an exciting opportunity for him, although, of course we are sorry to see him go.

However, we have been able to recruit an experienced teacher for Willow Class. Mrs Parker has an excellent teaching record and was once in a job share with myself, so obviously she has a great sense of humour!

Mrs Parker will be planning with Mr Hayward over the next couple of weeks and will meet the class. This will ensure a smooth transition for the children.

I would like to take this opportunity to wish Mr Hayward all the best for the future and thank him for his hard work here at St Matthew's.

Kind regards,

Mrs Kay Pennicotte-Henrie
Headteacher

Respect, Faith, Friendship, Achievement